



BOROUGH OF NAUGATUCK
JOB POSTING

POSITION: 911 EMERGENCY DISPATCHER – CERTIFIED
DEPARTMENT: POLICE
WORKING HOURS: Part Time–Per Diem - No Benefits–Various Shifts/Hrs per week
RATE OF PAY: \$19.23/Hour
DATE: September 25, 2020

GENERAL STATEMENT OF DUTIES: Police Radio Dispatcher. Answer telephone and 911 systems; collects required information and assigns proper patrol unit. Operates State of Connecticut “COLLECT” computer and N.C.I.C. computer systems, performs other duties as assigned by the Chief of Police or his designee.

All applicants subject to a complete background investigation satisfactory to the Chief of Police.

SUPERVISION RECEIVED: Shall work under the direction of the Chief of Police or his designee, in accordance with the Rules and Regulations of the Naugatuck Police Department and scheduling requirements of the Police Department. Receives on the job supervision from assigned shift supervisor.

QUALIFICATIONS – KNOWLEDGE, SKILLS AND ABILITIES: High School Diploma or equivalent. Post High School education preferred. Certification as a State of Connecticut 911 Emergency Dispatcher is preferred as is the ability to understand and speak Spanish/Portuguese and knowledge of Naugatuck streets highly preferred. Ability to deal with the public (including crisis and stressful situations). Ability to operate 2-way radios, computer keyboards with typing skills of 40 WPM; proper oral and written communications skills. MRT (Medical Response Technician) certification preferred.

**ALL INTERESTED PERSONS CAN VISIT www.naugatuck-ct.gov TO
DOWNLOAD A GENERAL EMPLOYMENT APPLICATION AND SUBMIT THEIR
COVER LETTER, RESUME AND COMPLETED EMPLOYMENT APPLICATION TO:**

**Director of Human Resources
Borough of Naugatuck
497 Rubber Avenue
Naugatuck, Connecticut 06770**

**We are an equal opportunity employer
EOE**